

RECORDS RETENTION POLICY

The School District of Independence, pursuant to the Department of Public Instruction (DPI), Wisconsin Public Records Law and Federal Rules of Civil Procedure will adhere to the following timelines for school records retention:

District Records shall be retained and destroyed in accordance with the Wisconsin Records Retention Schedule for School Districts, which has been adopted by the board.

First Reading: October 1, 2007

Second Reading: November 5, 2007

Reaffirmed annually April 7, 2008 through April 5, 2010

Revised September 1, 2010

Records Retention Schedule adopted September 1, 2010

Reaffirmed April 13, 2011

Reaffirmed April 4, 2012

Revised January 3, 2018